

TOWN OF CAMILLUS

APPLICATION FOR SITE PLAN APPROVAL

Tax Map Number: _____ Property Zoning: _____

Property Location: _____

Prior Site Plan/Subdivision Action: _____

Prior ZBA Action: _____

Covenants and/or Easements: _____

Name of Applicant: _____ Phone: _____

Applicant's Address: _____

Property Owner's Name: _____ Phone: _____

Attorney: _____ Phone: _____

Architect: _____ Phone: _____

Existing Land Use: _____ Total Land Area: _____

Is Property in floodway or floodplain? Yes _____ No _____

Is Property in Federal or State wetlands? Yes _____ No _____

REQUIREMENTS:

Check yes/no to indicate information included with application. In general, all information is required.

I. Survey of the property signed by a New York State licensed surveyor including the following:

YES NO

- | | | | |
|--------------------------|--------------------------|----|--|
| <input type="checkbox"/> | <input type="checkbox"/> | a) | Direction and distance to nearest intersection. |
| <input type="checkbox"/> | <input type="checkbox"/> | b) | Property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | c) | Center line and edge of pavement. |
| <input type="checkbox"/> | <input type="checkbox"/> | d) | Street right of way. |
| <input type="checkbox"/> | <input type="checkbox"/> | e) | Use and ownership of all adjacent properties. |
| <input type="checkbox"/> | <input type="checkbox"/> | f) | Dimensions and locations of all structures existing on the site. |
| <input type="checkbox"/> | <input type="checkbox"/> | g) | Location of all existing trees of greater than 6" caliper. |
| <input type="checkbox"/> | <input type="checkbox"/> | h) | Dimensions of structure to be added or modified including distances from front, side and rear property lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | i) | Proposed and existing topographical information. Identify all slopes in excess of 4 horizontal to 1 vertical on USGS or Syracuse Datum. Proposed parking areas shall have a minimum 0.75% pitch. |
| <input type="checkbox"/> | <input type="checkbox"/> | j) | Location of: State Wetlands, Federal Wetlands, Federal Floodway, Federal Floodplain. |
| <input type="checkbox"/> | <input type="checkbox"/> | k) | All existing easements. |
| <input type="checkbox"/> | <input type="checkbox"/> | l) | All existing utility lines. |
| <input type="checkbox"/> | <input type="checkbox"/> | m) | Location plan. |

Elevations of all sides of the structure to be added or modified including:

- | | | | |
|--------------------------|--------------------------|----|--|
| <input type="checkbox"/> | <input type="checkbox"/> | a) | Building materials and colors. |
| <input type="checkbox"/> | <input type="checkbox"/> | b) | Any rooftop HVAC or other equipment. |
| <input type="checkbox"/> | <input type="checkbox"/> | c) | Maximum height of building. |
| <input type="checkbox"/> | <input type="checkbox"/> | d) | Loading area. |
| <input type="checkbox"/> | <input type="checkbox"/> | e) | Location of building street number on structure. |

Site plan including the following information:

- | | | | |
|--------------------------|--------------------------|----|---|
| <input type="checkbox"/> | <input type="checkbox"/> | a) | Area to be paved and location of all sidewalks. |
| <input type="checkbox"/> | <input type="checkbox"/> | b) | Parking space striping plan with dimensions including location of handicapped spaces. |
| <input type="checkbox"/> | <input type="checkbox"/> | c) | All landscaping including: Note on plan that all planting & grass be maintained. Not all trees should be deciduous. Deciduous trees shall be minimum 2-1/2" caliper. Other trees shall be a minimum of 8' from the ground to the top of the tree. |

- d) Drainage concept including inverts and pipe sizes.
- e) All proposed site lighting both on the building and on the site. Include pole height, lamp type and wattage.
- f) Any outside storage.
- g) Extent and type of curbing.
- h) Location of all underground services of power, telephone and cable including locations where services are not underground.
- i) Proposed signage including any flagpoles and/or planters. Include signage both on building and freestanding and illumination of same.
- j) Location of any outside trash receptacles; including recycling containers.
- k) Location of any outside equipment including generators, HVAC and the like.
- l) Location and size of water and sewer.
- m) Location of fire hydrants on site, or if none on site, a note including location of closest fire hydrant.
- n) Location of curb cuts, exits and entrances.

II. Statutory Requirements:	TOWN LAW	PROPOSAL
Number of parking spaces	_____	_____
Lot coverage	_____	_____
Bldg./ pavement coverage	_____	_____
Front yard setback	_____	_____
Rear yard setback	_____	_____
Maximum height of building	_____	_____

III. Briefly describe the project. Include existing structures to remain, new structures, and general changes in grades.

- IV. Is the subject property within the Onondaga County Agricultural District #5? _____
- Is the subject property within 500' of the Onondaga County Ag District #5? _____
- Is the subject property within 500' of an operating farm? _____
- Do the subject premises presently contain a farm operation? _____

****If the answer to any of the questions in Section IV is "yes", you must complete and attach to this application the Agricultural Data statement which may be obtained from the clerk.**

V. GENERAL NOTES:

Please note: Professional fees to be paid will be determined by the Planning Board at the first meeting at which your application is considered.

Additionally, per the Municipal Code relating to Apartment Parkland Fees, there will be a \$500.00 fee per unit assessed to the project, should the project involve apartments.

SITE PLANS MUST BE SIGNED BY A LICENSED PROFESSIONAL AND MUST BE SCALED NO LARGER THAN 1:20 AND NO LESS THAN 1:50.

1) Submit one application, disclosure affidavit and EAF with original signatures along with a set of plans and ten (10) copies of all submittals. If the plans are available in .PDF format, please email them to the clerk @ smshoff@townofcamillus.com or submit in a CD-ROM in addition to the hard copies.

- a) Application must be filed with the Planning Board Clerk and you will be notified of agenda date.
- b) Fee is \$150.00 – payable to Camillus Planning Board

VI. I have read the above list of items to be included with this application and to the best of my knowledge this application is accurate. If I am not the property owner, the property owner has authorized me to make this application, which is indicated by the signature below.

Date

Signature of Applicant

Signature of Owner