

## **Subdivision Applications/Lot Line Re-Alignment/Amended Preliminary & Final Plats**

### **Sketch Plan Applications**

- All subdivisions begin with this application and there is no fee.
- **Please Note:** Once a subdivision is approved, there is a \$500.00 Park Land Fee per lot. (For more detail please refer to the Municipal Code, Chapter 39, Subdivision Regulations.)

### **Preliminary Plat Applications**

Once the Board approves the Sketch Plan, the applicant must complete this step. Included in the application will be:

- Preliminary Plat Application
- SEQRA Form (Environmental Assessment Form)
- Disclosure Affidavit
- Fee is \$100.00 plus \$10.00 per lot
- If the property is located in an Agricultural District, an Agricultural Data Statement must be included
- If an application is for a Major Subdivision (4 lots or more) Professional Fees are collected in advance as outlined in Chapter 39.

### **Construction Drawing**

This application is if the applicant intends to construct streets, sewers, water or drainage prior to submitting the Final Plat:

- Construction Drawing Application
- Fee is \$25.00

### **Final Plat Applications**

Once the Board approves the Preliminary Plat, the applicant must complete this step. Please include:

- Disclosure Affidavit
- Fee is: Minor Subdivision - \$100 + \$10.00 per lot, Major Subdivision - \$50.00
- Once a Final Map has been approved, there are separate filing instructions to be filed. Please ask Planning Board Clerk for those instructions.

### **Lot Line Realignment**

This application is for the owner of a property wishing to move an existing lot line(s).

- Lot Line Re-Alignment Application
- SEQRA Form (Environmental Assessment Form)
- Disclosure Affidavit
- Fee is \$75.00

### **Amended Preliminary Plat**

This application may be used to revalidate an expired Preliminary Plat or reflect changes in the approved Preliminary Plat.

- Amended Preliminary Application
- SEQRA Form (Environmental Assessment Form)
- Fee is \$100.00

### **Amended Final Plat**

This application is to be used to amend a Final Plat approval.

- Amended Final Plat Application
- Fee is \$50.00